



Stephanie Jones

Current Address

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EDUCATION

West Virginia University; Morgantown, WV

Sept. 2009—present

Bachelor of Science in Journalism (concentration in Public Relations) minor in Political Science

- ♦ Expected in May 2013. **Self-supported 100% of college education.** Cumulative GPA: 3.87/4.0
- ♦ **Awards:** Achieved President's List for a 4.0 GPA (Fall 2009/Spring 2010) and Dean's list (Fall 2010/Spring 2011). WVU Honors College scholar.

Penn State Behrend; Erie, PA

May 2009—Aug. 2009

Minority College Experience/Women in Science and Engineering (MCE-WISE) Program

- ♦ Selected to attend free program, exclusively for academically-talented high school students in the Erie area.
- ♦ Received college credit for freshman English course and hands-on experience in science-related career activities.
- ♦ Offered automatic admission to Penn State Behrend due to G.P.A. of 4.0

PROFESSIONAL EXPERIENCE

GH Public Relations Firm; Washington, DC

May 2011—Aug. 2011

Paid Internship, Government Relations

- ♦ Created media and congressional contact lists in Excel.
- ♦ Contacted congressional offices on behalf of the Home Safety Council to rally support for Home Safety Month.
- ♦ Helped staff client soccer-event for local community and pitched follow-up information to D.C. metropolitan reporters.
- ♦ Developed press releases and Congressional Record Statements for various clients.
- ♦ Headed GH involvement in the 3rd Annual Capitol PurSue Drive, where GH was named "Best Suited Lobbying Firm," worked with fellow intern to develop a campaign and incentives to collect suits in the Arlington area.

West Virginia University; Morgantown, WV

Aug. 2010—May 2010

Resident Assistant, Bennett Tower

- ♦ Planned monthly educational activities for 50 students and assisted them with the college transition.
- ♦ Managed Bennett Tower's monthly newsletter, The Ripple, including content, design and hall-wide distribution.

WSEE-TV; Erie, PA

May 2010—Aug. 2010

Media Promotions Intern

- ♦ Wrote commercial scripts and edited video footage for "Caring for Kids," a weekly segment that addresses kid-friendly issues.
- ♦ Helped coordinate a station event and interview with Rupert Boneham, the founder of Rupert's Kids.

SKILLS

- ♦ **Languages:** Knowledge of verbal and written French and Spanish
- ♦ **Computers:** Microsoft Word, Excel, PowerPoint, Publisher, Outlook; Adobe Acrobat Reader and Photoshop, Quark Xpress,

LEADERSHIP EXPERIENCE

Public Relations Student Society of America; West Virginia University

Sept. 2009—present

Chapter Historian

- ♦ Assist chapter president with planning and executing chapter activities.
- ♦ Accurately record all chapter accomplishments.